



St Bartholomew's CE Primary School

Tuesday 3rd March 2020

Dear Parent/Carer,

ELECTION OF PARENT GOVERNOR

In accordance with the Education Acts, the Governing Body of each school shall include Parent Governors, these being parents of registered pupils at the school elected by such parents.

Section 576 of the Education act 1996 defines "Parent" as:

- All natural parents, whether they are married or not
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law.)

This means that it is possible for a child to have more than two parents eligible to participate in an election.

A vacancy for a Parent Governor has arisen at our school and it is therefore necessary to hold an election.

If you are interested in being a candidate please complete the attached slip, and forward it to the Returning Officer Mrs J Waine at the school to arrive no later than 12 noon on **Tuesday 17th March 2020**.

You have the opportunity to write a statement of sufficient length to set out (a) evidence of the extent to which you possess the skills and experience the governing body desires; (b) your commitment to undertake training to acquire or develop the skills to be an effective governor; and (c) how you plan to contribute to the future work of the governing body.

Candidates should be aware of certain disqualification clauses relating in particular to bankruptcy and criminal convictions: please see the attached nomination form. Our school is committed to safeguarding and promoting the welfare of children and young people and expect Parent Governors share this commitment; an enhanced DBS check will be required.

Information on the main duties and responsibilities of school governors is attached. It should be noted that an elected Parent Governor is appointed for a four-year term and may continue in office even though their child may have left the school part way through their four-year term of office.

If the number of candidates exceeds the number of vacancies you will be sent voting slips and details about the electoral process via your child. The results of the election will be placed on the school web site.

Any queries relating to the election should be made to the Returning Officer at the school.

Yours sincerely

Mrs J Waine
Returning Officer

Enc. Nomination form, Parent Governor Information, Duties of a Governor

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