

<b>RISK ASSESSMENT: Sports Day</b>						
<b>Company Name: St Bartholomew's CE Primary School</b>				<b>Assessment carried out by: C Cox</b>		
<b>Date assessment was carried out: Wednesday 14<sup>th</sup> June 2021</b>				<b>Date of next review: As required</b>		
<b>Significant Hazards</b>	<b>Who might be harmed and how?</b>	<b>Current control measures</b>	<b>Likelihood of harm or loss occurring with current controls in place?<sup>1</sup> (High, Medium or Low)</b>	<b>Further control measures (if required)</b>	<b>Residual Risk (High, Medium or Low)? Is this acceptable?<sup>2</sup></b>	<b>Date controls are to be implemented and by whom<sup>3</sup></b>
Equipment may need to be shared.	Children and adults	Equipment put into sets for each bubble. All equipment is cleaned / sanitised before being put away.  CC/JF given time to prepare ahead of sports day to set up bubble equipment.  Equipment check prior to Sports Day to ensure that all equipment is safe and secure for use and is correct for the age participants.	Low	Cleaning materials kept out of reach of children in the PE sheds to allow for cleaning of equipment before and after Sports Day.  Cleaning products are provided by school and the caretaker. They will be locked away before, during and after the event.  Ensure all participants understand the correct usage of all equipment and to report any	Acceptable	CC / JF

<sup>1</sup> Risk should be reduced as low as reasonably practicable. NB. If risks remain significant even with existing control measures then further control measures MUST be identified and implemented.

<sup>2</sup> If a risk of significant loss or injury (i.e. any incident that would result in over 3 days lost time, or a major injury or a reportable near-miss or which could lead to a financial loss greater than £) still exists when all "reasonably practicable" control measures have been implemented then the risk is NOT tolerable and the activity should be ceased. Further advice should be sought from the County's Health and Safety Team.

<sup>3</sup> Record who is responsible for implementing the additional controls and when this action is to be completed by.

				faults & damages ASAP during the event.		
Slips/Trips/Falls	Children and adults	<p>Children are told to walk around the edge of the track and the field to avoid equipment.</p> <p>The running track must be clear of children and adults prior to races commencing.</p> <p>Long distance track needs to be checked for debris prior to the race commencing.</p> <p>Parents to be seated at all times.</p>	Low	<p>Areas where equipment is laid out ready for races is kept tidy and orderly so that there is no opportunity for children or adults to trip, slip or fall.</p> <p>Children are taught to walk around the track.</p> <p>Children are taught to follow instructions and not play with equipment.</p> <p>Areas where the children will fun the long distance race will be cleared beforehand.</p> <p>Parents will be required to sit in designated seats and are not allowed to swap seats.</p>	Acceptable	All Staff
Additional measures due to covid.	Children and staff	<p>Classes are seated in their class bubbles and races are organised so that staff and team captains can arrange the children ahead of their event.</p> <p>Lanes colour coded so children from that team run in that lane.</p>	low	<p>Specific areas are arranged for class bubbles and shared with staff.</p> <p>Staff and Team Captains briefed on organisation, equipment</p>	Acceptable	All staff

		<p>Separate equipment used for bubbles.</p> <p>Disinfectant sprays provided to prevent Covid cross-contamination.</p> <p>Each class to continue to use their respective toilets. All children must use the toilet prior to changing for their swimming lesson.  Apple Class - Apple Class Toilets  Palm Class - Palm Class Toilets  Oak and Willow Class - The boys and girls toilets between their classrooms.</p> <p>Children will be shaded away from the sun in their bubbles with their water bottles, sun cream and hats.</p> <p>Classes should take their own first aid kit to the field, rather than use the communal one.</p>		<p>and given programmes of the event.</p> <p>Cleaning materials in PE Sheds are cleaning sprays provided by school and the caretaker. These are hung out of reach of any children. They will be locked away before, during and after Sports Day.</p>		
Spectators	All	<p>Spectators are greeted by HOS at Oak Class Gate (entrance and exit).</p> <p>Spectators are registered and shown to spectating area.</p> <p>Spectators chairs wiped prior to event after children have used them for lunch.</p> <p>Chairs moved to spectators area (by fence next to Apple Class) and are arranged based on the register that is closed at 9am on 19.7.21. No further seats will be allocated after this time.</p>	Low	<p>Spectators are limited to one per family.</p> <p>Pre-event information circulated to parents:</p> <ul style="list-style-type: none"> <li>- 1 spectator per family, remain in seats.</li> <li>- Leave via the same exit and entrance next to Oak Class.</li> </ul>	Acceptable	All staff

		<p>Spectators will be briefed via accompanying staff on acceptable conduct - remaining in seat, no chair swapping, entrance and exit by Oak Class, photos / videos for personal use only and not to be posted on any social media platforms</p>		<ul style="list-style-type: none"><li>- Remain in the same seat and do not swap as this will increase the risk of spreading the virus</li></ul> <p>Chairs cleaned before and after the event to avoid spreading the virus.</p>		
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