



St Bartholomew's CE Primary School

Admissions

Lincolnshire County Council (LCC) is the admission authority for community/voluntary controlled schools and the executive of the council determines the policy for school admissions.

The County Council has delegated to the governing bodies of individual community and controlled schools the decisions on applications by applying the relevant LCC policy. The Governing body has no powers to change or agree the policy. The school uses the County Councils "Going to School in Lincolnshire" booklet which is available on request. There is a coordinated scheme for admission to reception through the Local Authority.

Children are entered into Reception Year in the September following their fourth birthday. The pupil admission number (PAN) for each year is limited to 15 pupils.

Government rules state that parents of children seeking admission to the Reception Year, in the September following their fourth birthday, must make an application through the coordinated system operated by LCC. Parents should ensure that this application is made even if they have already contacted the school. Full information and the online application form can be found at www.lincolnshire.gov.uk/schooladmissions

Oversubscription

In the event of over subscription the County Council shall decide which children will be admitted in accordance with the county and school policy.

In accordance with the 1996 Education Act, the allocation of school places for children with a statement of special educational needs will take place first. We will then allocate the remaining places in accordance with the oversubscription criteria.

Oversubscription criteria listed in order (*distance is driving distance*):

- A. The child is in the care of the local authority.
- B. There is a brother or sister at the school who will still be attending when the child is due to start.
- C. The school is the nearest one to the home address.
- D. The distance from the home to the school, priority will be given to the child living closest to the school.

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Signed: (Head Teacher)

Alice Edwards.....